Data Management Plan Template

This template is intended for use by researchers who are applying to a funding body that does not have its own data management plan (DMP) template, or who are unfunded. Templates for the major UK and international funding bodies, including UKRI funding councils and the ERC, can be found at <https://dmponline.dcc.ac.uk/>.

Text in italics is intended as a prompt. If you have any questions about the use of this template, or would like to have your DMP reviewed, please contact [data-bris@bristol.ac.uk](mailto:data-bris@bristol.ac.uk).

|  |  |
| --- | --- |
| Project Summary | |
| *Provide a brief description of the project and the research being carried out. State if the research is part of a larger project, if there are any funders involved, and how data fits in.* | |
| Data Types | |
| *What types of data will be involved? What file formats will be used?* | |
| *What will be the approximate size of the files?*  0 - 50 GB  50 - 250 GB  250 - 500 GB  500 GB - 2 TB  2 - 5 TB  > 5 TB | *PIs can apply for up to 5TB free storage space in the University’s Research Data Storage Facility (*[*http://www.bristol.ac.uk/acrc/research-data-storage-facility/*](http://www.bristol.ac.uk/acrc/research-data-storage-facility/)*). Additional space may be purchased for a one-off fee.* |
| Data Capture | |
| *How will the data be generated and/or gathered?* | |
| Data Storage and Preservation | |
| *How will the data be backed up? Do you have security procedures in place for sensitive data? What are your plans for long-term storage of the data?* | |
| Data Organisation | |
| *How will data be organised?* | |
| Data Documentation and Description | |
| *What documentation will you keep? Will you be using any metadata standards?* | |
| Data Sharing and Publication | |
| *What data do you plan to share? Are there any ethical, commercial, legal or IPR issues which might apply when publishing your data? How will your data be shared? Will there need to be controlled access procedures in place for your data?* | |